



Achievement Certificates Co.

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www.achievementcertificatesco.com

PRICES EFFECTIVE JANUARY 2, 2011

ORDER FORM

FOR OFFICE USE ONLY

- Ordering Information -

FIRST TIME ORDER OR PERSONAL ORDERS: Must be accompanied by your remittance, including amount for postage and handling.

SCHOOL ORDERS: Will be shipped F.O.B. Buffalo, New York with postage added to the invoice. Terms: Net 30 days.

ORDERS OUTSIDE OF THE USA: Customers living in other countries are requested to make remittance in U.S. currency or include exchange difference.

DELIVERY: Your material will be shipped usually within 5 days of receipt of your order. Shipments are made via UPS unless otherwise specified. Allow 4-8 days for delivery.

POSTAGE: Please add \$7.50 to your total order to partially cover the cost of handling and shipping. (U.S. & Canada only)
Shipping and handling for overseas will be determined and added to invoice.

Ship to: _____ Date: _____

School Name: _____ Phone # () _____

School Address: _____

City: _____ State: _____ Zip: _____

Name: _____ Title: _____

How Many	Item Description	Price Each	Total Cost
	Kindergarten Diplomas 11 x 14 - School name imprinted free of charge	80¢	
	Kindergarten Diplomas 8½ x 11 - School name unimprinted	50¢	
	Kindergarten Diplomas 8½ x 11 - School name imprinted	60¢	
	Kindergarten Diplomas - 8½ x 11 in pre-packaged quantity - unimprinted only	\$20.00/pkg.	
	Pre-Kindergarten Diplomas - unimprinted	30¢	
	Pre-Kindergarten Diplomas - School name imprinted	40¢	
	Student names imprinted	45¢ each	
	Graduation Invitations, standard with envelopes	35¢	
	Graduation Invitations, custom with envelopes	45¢	
	Graduation Programs unimprinted	50¢	
	Graduation Programs - School Name Imprinted	60¢	
	Progress Reports with envelopes	50¢	
	Kinder Achievement Certificates	30¢	
	General Purpose Awards - Unimprinted	25¢	
	General Purpose Awards - Imprinted	35¢	
	Milestone Learning Awards (100 per package) 20 ea. of five awards	\$12.50/pkg.	
	Happy Face Award (100 per package)	\$10.95/pkg.	
	Cardboard Graduation Cap (Check box) <input type="checkbox"/> Blue <input type="checkbox"/> White <input type="checkbox"/> Red <input type="checkbox"/> Black	\$2.50	
		Sub-Total	
		Postage & Handling	
		TOTAL AMOUNT	

IMPORTANT: We need imprint information!! If you order Diplomas, imprinted Progress Reports, imprinted Certificates
PLEASE PRINT SCHOOL NAME ON THE LINE BELOW:

SCHOOL NAME _____
(Print or type EXACTLY as you wish your school name to appear)

If you order imprinted programs, and/or custom invitations, please provide the following information:

SCHOOL NAME _____

DAY & DATE OF GRADUATION _____ TIME _____

PLACE _____ ROOM _____